

Clatskanie Farmers Market

2021 Vendor Application

Every Saturday, Copes' Park. June 5-Sept.25 10am-2pm

Name _____ Business Name _____
(list as you want it to appear in print)

Mailing Address _____

City _____ State _____ Zip _____ Primary Phone (_____) _____ - _____

Email _____

Web URL: _____ Are you a returning vendor? **Y/N**

VENDOR TYPE (Refer to handbook). Please circle your vendor type(s):

- Farmer/Gardener/Rancher – primary producer selling vegetables, fruits, nuts, nursery plants, honey, eggs, meats, dairy products.
- Farm Direct Producer Processed Products – jams, pickles, relishes, etc.
- Licensed Processor of Value-Added Products - agricultural products not grown by processor. Ingredient Sourcing Form required.
- Baked goods, confectionary items – breads, pastries, confections, other non-potentially hazardous baked goods as allowed under the Oregon Baking Bill. Ingredient Sourcing Form required.
- Wild Mushroom vendor-permitted to sell at the discretion of the Board of Directors.
- Arts and Crafts – handcrafted by vendor, permitted to sell at the discretion of the Board of Directors. Please include at least 2 photos with your application or email to Market Manager.
- Ready-to-Eat “concession foods” prepared by seller on site. Please submit list of menu items and prices in product description.
- Services – massage, knife sharpening, etc. Include specific service in product description below
- Non-Profit Group – one time per season, no application fee required. Include specific fundraiser plan or educational information in product description below.

******All Vendor types permitted to sell at the discretion of the CFM Board of Directors******

PRODUCT DESCRIPTION – It is important to submit a complete list of all products you grow, produce, process or craft and intend to sell at the Clatskanie Farmers Market throughout this market season. Attach an additional list if needed. Approved products are found in Vendor Handbook or to be clarified by the Board of Directors. If a vendor wants to add an item during the market season, they must obtain Market Manager permission before the new item can be sold at the market.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

CURRENT LICENSES AND CERTIFICATES (Refer to handbook). Please attach all copies or email what applies to CFMmarketManager@gmail.com Your application will not be considered complete until any required documents are received.

<ul style="list-style-type: none"> • Tilt Organic Certificate • Kitchen Certificate • Contract for use of commercial kitchen • Food Handlers Permit • Low Acid Certificate OSU • ODA Food Processing Establishment license • Temporary Restaurant License • Nursery License • Dairy Processor’s License 	<ul style="list-style-type: none"> • Meat Sellers License • ODA Food Safety Program-Wild Mushroom Buyer Verification • Scale Certificate • Product Label (if applicable) • Farm Direct Nutrition Program (FDNP) • Liability Insurance Certificate naming Clatskanie Farmers Market as additional insured on policy (required for meat sellers, dairy sellers, and ready-to-eat food vendors and recommended for all vendors)
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MARKET OPTIONS

A vendor can sell at a market booth, through our online store, or both. A \$20 application fee (required annually per vendor) applies to all vendor types, except non-profit. Please check which vendor fee applies to you:

1. Full-Time Vendor: Every Sat 10-2 starting June 5th for 17 weeks

- Single Booth: 10’x10’ space, \$270. Pay by June 5th. (\$16/wk)
 - \$50 Early Bird Discount: \$220 when paid by May 1st. (\$13/wk)
- Double Booth: 10’x20’ space, \$540 Pay by June 5th. (\$32/wk)
 - Early bird \$440 when paid by May 1st. (\$26/wk)

2. Week-to-Week Vendor:

- Prepay one week in advance for a single market day at any point in the season
 - Single Booth: 10’x10’ space, \$20/wk
 - Double Booth: 10’x20’ space \$40/wk
- First date (if known): ___/___/ 2021

3. No booth. Drop-off at the “Hub”. Do you plan to sell through the Hub? (circle one) Yes / No / Unsure

- Vendors sell through our online store (WhatsGood) for customers to pre-order and pre-pay. You drop off the product(s) and your customers pick-up from a volunteer from a central “Hub” location near the Market.
- If no products are sold, no fees are charged. Vendors get 90% of sales (10% deduction: 5% to WhatsGood App for admin and credit card processing while the other 5% supports our Market)

Please verify that you will complete the required 2021 CFM Vendor Orientation and that you have completed the 2021 survey. Please refer to the 2021 Vendor Page on our website ClatskanieFarmersMarket.com

- Yes, I will complete the required vendor orientation and understand that my application is not complete until I have done so
- Yes, I have completed the required survey: <https://beav.es/Ju7>. All vendors are required to take a short survey when applying to the Clatskanie Farmers Market (CFM) because of our participation in a data collections study for the “Beginning Vendor Support Network (BVSN) Project” – Funded by the USDA Farmers Market Promotion Program 2019-2021. Read more about the BVSN Project [HERE](#). As a CFM vendor, you also agree to provide complete sales data as requested for each market day (it will be an anonymous aggregation of sales data for all vendors in several participating markets).

STATEMENT. Please read and sign

By signing below, I certify that I have read, understand and agree to abide by the regulations of the Clatskanie Farmers Market as specifically outlined in the Vendor Handbook and cooperate with the market management. I agree to abide by all local, state, and federal laws, codes and regulations. I agree to hold harmless the Market, the City of Clatskanie, and their officers, employees, representatives, directors or agents from and against all liability claims, suits, damages, levies, cost, losses and fees including attorney fees arising out of or related to my activities with the Market. I understand that my assigned vending location is at the discretion of the Market and may vary. I acknowledge and accept liability, responsibility and control for all products that are sold by me. I understand that this contract may be terminated by either me or the Market at any time, without cause, on 48 hours written notice.

Print Name: _____

Signature _____ Date: _____

Submit Application & Pay Fees

Mail your \$20 application fee and booth fee(s) (if applicable) to:
Market Manager, CFM, PO Box 1501, Clatskanie, OR 97016

Email our Market Manager, Wanda, at CFMmarketManager@gmail.com with any supplemental documents *your application will not be considered complete until all required documents and fees are received and until you have participated in the 2021 required vendor orientation and survey.

For questions, please contact Wanda at CFMmarketManager@gmail.com or 360-612-7027.

The complete vendor handbook and required orientation may be accessed online at:
www.clatskaniefarmersmarket.com